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County Attorney

December 28, 2012

RE: Bid Title: Invitation to Bid for Solid Waste Collection Services in Leon County
Bid No: BC-01-23-13-20
Bid Submission Due Date: Wednesday, January 23, 2013 at 2:00 p.m. Eastern Time
Opening Date for Price Proposal Friday, January 25, 2013 at 2:00 p.m. Eastern Time

ADDENDUM #1

Dear Vendor:

This letter serves as Addendum #1 for the above referenced project.

1. Attachment C, Draft Franchise Agreement, Section 10.4 Performance Bond, subsection 10.4.1, is revised to read as follows:

10.4.1 A Performance Bond in the amount of 100% of the annual estimated project cost shall be supplied by the successful Contractor prior to contract execution. Also, a payment and material bond for the contract amount shall be supplied by the Contractor at the same time.

2. The following questions were submitted by vendors and the answers are provided for your consideration.

Q1. Franchise Fee – p. 3 – “The contractor remits a franchise fee to the County of five percent (5%) of gross revenues.” P. 18 – “Prices should include the five percent (5%) franchise fee, with the exception of commercial Recycling Collection which is not exclusive to the Contractor.” p. 55 “8.8 Franchise Fees – The Contractor shall remit to the County a franchise fee in the amount of five percent (5%0 of the annual gross revenues collected. . . “Please clarify the expectation of Franchise Fee calculation.

Answer: The reference to the franchise fee on page 3 is the description of how services are currently being provided while pages 18 and 55 are how the franchise fee will be handled in the resultant contract. Franchise fees due to the County shall be 5% of all gross revenues collected pursuant to this contract, other than revenue generated through the collection of Commercial Recyclable Materials within unincorporated Leon County.

Q2. Residential Solid Waste – p. 3 “Additional waste may be placed curbside in bags.” p. 14 “once per week collection in Contractor-provided and maintained 96-gallon Solid Waste Carts with RFID technology.” p. 45 “3.2.4 . . . to be bagged and placed within the Solid Waste Cart, which will be placed at Curbside/Roadside...” Please clarify.

Answer: As above, page 3 refers to the current system. Pages 14 and 45 stipulate solid waste collection procedures under the new contract in which all residential solid waste, excluding yard debris, must be contained in the Solid Waste Carts.

Q3. Residential Bulky Waste – p.47 “3.5.2 The Contractor shall be responsible for the proper handling of any White Goods that the contractor collects.” White goods, appliances, containing Freon or refrigerant materials are regulated special waste requiring discharge by a certified company prior to disposal. Spent propane and butane gas bottles are also

considered household hazardous waste. Both products require special handling and cannot be picked up on a traditional compacting refuse truck. Consequently both items would require special handling and could result in a charge to the resident or business for collection and transportation to a properly permitted facility. Please clarify expectations.

Answer: The contractor is responsible for the safe collection and transport of these materials, not the disposal. White Goods are collected as part of Bulky Waste, which by definition requires different handling procedures, and are to be delivered to a County-designated facility.

Q4. Use of Nopetro as CNG vendor – p. 16 – The specifications require use of Nopetro as the CNG vendor. What protection, if any, is afforded the contractor against pricing above market value when the vendor knows the contractor is obligated to make purchases?

Answer: The CNG vendor is in the process of entering into a 3-party agreement with the County and the Leon County Board of Education. The CNG vendor will be required to charge the Waste Collection vendor the same rates that are charged to the County.

Q5. Cart repair/replacement – p. 48 – The specifications require the contractor to repair/replace carts within 5 days of notice from the customer of a damaged cart. The language does not address damage caused by customer abuse or customer negligence in losing a cart. Will the County consider allowing the contractor to charge the customer in those instances?

Answer: The Contractor is responsible for the cost of cart repairs and replacements. The use of RFID should help control cart misplacement or theft.

Q6. Equipment – p. 55 – “Equipment – 6.4.7 – Equipment utilized for Recyclables collection is to be painted uniformly in colors exclusively selected for the Recycling program . . .” Please define expectations to include colors.

Answer: The intent is for recycling collection vehicles to look different than waste collection vehicles. The County will work with the selected vendor to specify the color for recycling vehicles.

Q7. Residential Yard Debris – p. 14 and p. 46 3.4.2 – “...no larger than six (6) feet in length by four (4) feet in height and four (4) feet in width...” Please clarify the number of piles with these specification allowed weekly.

Answer: No limit.

Q8. Are Alternate Bids accepted?

Answer: No.

Q9. Service Area Options p. 15 – Subscription Service – Should the County Commission elect to utilize subscription service, will RDIF tags be required?

Answer: Yes.

Q10. Is the use of non-traditional equipment required? Is non-traditional equipment currently used? Is the vendor required to provide service to difficult to access locations?

Answer: Some non-traditional vehicles are used to provide service in certain rural areas of the county. The Contractor will be required to use whatever vehicles or make whatever arrangements are necessary to service the customer.

Q11. If the universal service option is chosen and the vendor continues to do the billing, is the vendor required to pick up at all houses, regardless of who actually pays?

Answer: Yes, it is for this reason the price form requires bidders to include a percent discount should the County assume billing responsibility.

Q12. Is the County currently debugging at the curb?

Answer: Not currently.

Q13. Please provide some clarification on the use of RFID tags vs. bar codes. Is the County currently using RFID? What are the expectations of RFID going forward? Are on-board computers required?

Answer: By the term bar code, we mean a QR code that will link to the County's website for educational purposes. RFID tags are not currently in use, but are required for all solid waste and recycling carts in the new contract. Please refer to Sections 3.7.6, 6.4.5, 7.2.2, and 7.3.3 of the Draft Agreement in Attachment C for the requirements and use of RFID technology.

Q14. Is it a requirement for the successful vendor to have a local office in Leon County pursuant to section 2.4? Currently there is a vendor who has an office just on the other side of the County line.

Answer: Will get with legal for an answer.

Q15. Can the vendor charge more for self-contained compactors due to the need for additional turnarounds?

Answer: No, the pricing provided on the price form should include this additional cost.

Q16. Are all open top roll-off containers excluded?

Answer: Yes.

Q17. In relation to Commercial Recycling, can the Contractor collect commercial recyclables in a single-stream?

Answer: The only requirement is that the Contractor provide commercial recycling service upon request. How commercial recyclables are collected is up to the Contractor and the customer.

Q18. Performance Bond – is the performance bond for 100% of the value of the entire contract term?

Answer: No. The performance bond is for 100% of the annual value of the contract. Please see the revision in this addendum.

Q19. How are collection services currently provided?

Answer: Please see the background section (starting on page 3) of the solicitation. Currently, waste collection is conducted using semi-automated equipment and recycling collection is done manually.

Acknowledgment of this addendum is required as part of your bid submittal. Failure to acknowledge this addendum may result in rejection of your bid. Should you have any questions, feel free to call me at (850) 606-1600.

Sincerely,



Shelly W. Kelley, PMP
Leon County Purchasing Director